

Ref. No: DCSAAD/ 2023-2024/ 03

Sub: Constitution of Staff welfare committee

The Institution is deeply committed to fostering the holistic growth of both its teaching and non-teaching staff, prioritizing their well-being and professional development. At the heart of this commitment lies the Staff Welfare Committee, dedicated to enhancing the overall welfare of all staff members through various welfare initiatives. Serving as a vital platform for communication and collaboration, the committee facilitates meaningful interactions among staff members, fostering a supportive and inclusive work environment.

Objective of the Staff welfare committee:

- *To attend to the requirements of the staff to uphold their morale at a high level.*
- *To guarantee a conducive working atmosphere for all staff members.*
- *To liaise for the provision of beneficial amenities for staff members.*
- *To strategize and organize welfare activities encompassing both teaching and administrative staff.*

Plan of Action:

- ⊙ *Cultivate a positive work environment and nurture strong interpersonal connections among the staff.*
- ⊙ *Gather and maintain a comprehensive database of faculty and staff employed on campus.*
- ⊙ *Offer avenues for participation in workshops, seminars, symposiums, and conferences organized by diverse institutions and agencies, both locally and nationally.*
- ⊙ *Strategize and execute ongoing programs and initiatives geared towards the advancement of faculty and administrative staff.*
- ⊙ *Ensure the meticulous upkeep of pertinent records.*

Composition of the Committee

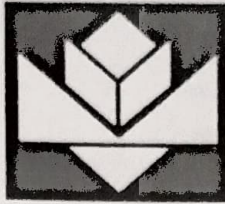
Sl. No	Name	Designation	Role
1	Ar. Jithin A.V	Assistant Professor, DCSAAD	Coordinator
2	Dr. S. Christopher Gnanaraj	Associate Professor & IQAC Coordinator	Member
3	Mr. Sreekumar CS	Accountant, DCSAAD	Member
4	Ms. Vishnupriya AV	Office staff, DCSAAD	External Member

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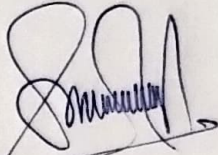
VAGAMON

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Principal
08th January 2024

CC: 1) All students and staff 2) All Members of the Committee 3) Stock File 4) CF